

# Application Form for Exhibition



## 6<sup>th</sup> International Footbridge Conference September 6<sup>th</sup> – 8<sup>th</sup> 2017, Berlin

We wish to take part in the »Footbridge Conference« exhibition in accordance with the terms specified in the Conditions of Participation.

We have read and accept the general Conditions of Participation.

### prices

- for 6 m<sup>2</sup> booth area: 2.500 € (net)
  - 1 table and 2 chairs
  - 2 free full delegate registrations
  - 1 free wifi access
  - all refreshments during the conference (coffee/lunch/welcome reception) for two people
  - Logo, contact details and 50 words in conference brochure and on [www.footbridge2017.com](http://www.footbridge2017.com)
- \_\_\_ additional m<sup>2</sup>, 400 € (net)/m<sup>2</sup>

### exhibitor

Range of products or services
Exhibitor / Company
Managing Director / Contact Person
Street / P.O. Box
Country / City / Postal Code
Phone / Fax
E-Mail / Internet

### signature

With this registration we acknowledge and accept the Conditions of Participation and the Terms of Business of TUBS GmbH. Place of performance and place of jurisdiction for all mutual obligations is Berlin-Charlottenburg. This also applies to claims regarding cheques or bills of exchange.

\_\_\_\_\_  
City and Date, Company stamp and legally binding signature

Please fill in the application form **as soon as possible** and send it to:  
TUBS GmbH | Hardenbergstr. 19 | 10623 Berlin | Germany  
Tel.: +49. 30. 44 72 02 44 | Fax: +49. 30. 44 72 02 88 | [messe@tubs.de](mailto:messe@tubs.de)

# General conditions of participation

for the 6<sup>th</sup> International Footbridge Conference,  
September 6<sup>th</sup>–8<sup>th</sup> 2017, Berlin

## 1. Conference Venue

Technische Universität Berlin  
Gustav-Meyer-Allee 25  
13355 Berlin

## 2. Duration

September 6<sup>th</sup>–8<sup>th</sup>, 2017

## 3. Scientific Coordinator and Organizer

Prof. Dr. Mike Schlaich  
Technische Universität Berlin  
Institut für Bauingenieurwesen

Conference Office Footbridge  
TUBS GmbH  
Tel.: +49-(0)30-44 72 02 66  
Fax: +49-(0)30-44 72 02 88  
Mail: kongresse@tubs.de

## 4. Registration

4.1 To register for the exhibition, the registration form must be completed and returned. The submission of the registration represents an irrevocable offer of a contract to the organising company, which is binding for the exhibitor until the start of the exhibition. Receipt of the registration will be confirmed by the organising company.

4.2 The elements of the contract are:  
a) The completed application form  
b) Stand confirmation  
c) The conditions of participation

4.3 With the signature of the stand confirmation, the exhibitor acknowledges the binding nature of the conditions of participation. The exhibitor shall ensure that all personnel working at the exhibition are made aware of full provisions of the contract.

## 5. Conclusion of Contract

5.1 The contract between the organising company and the exhibitor is concluded with the stand confirmation.

5.2 The organising company is entitled to exclude individual exhibitors from participation for justifiable reasons, and in particular if there is a shortage of space. The right of exclusion also applies by analogy for the goods that are exhibited.

5.3 If the contents of the stand confirmation document diverges from the details of the registration application of the exhibitor, then the contract shall come into force with the provisions of the stand confirmation unless the exhibitor lodges written protest within two weeks.

## 6. Booth Allocation

6.1 The organising company will allocate the booths on the basis of the structure of the exhibition and the spaces available. Special wishes will be taken into account as far as possible.

6.2 The exhibitor must reckon with the position of other booths changing between the registration time and the start of the exhibition. This does not constitute grounds for compensation for either party.

## 7. Co-Exhibitors

7.1 The use of the stand area by an additional enterprise requires special registration by the exhibitor and approval by the organising company. These conditions of participation shall also apply for co-exhibitors where applicable. The exhibitor shall ensure that the co-exhibitor is aware of the conditions of participation and any additional regulations.

7.2 If the exhibitor does not register co-exhibitors or companies that are additionally represented, or if the details included in the registration are incomplete or inaccurate, then the organising company is entitled to determine participation fees payable as if registration had been correct.

7.3 If several exhibitors wish to share a stand, then in the registration they shall nominate and empower one of the exhibitors to act as their representative in all negotiations with the organising company. The exhibitor thus empowered shall bear responsibility for any liabilities of the empowering exhibitors in addition to personal liabilities. The participating exhibitors shall be liable to the organising company as joint and several debtors.

## 8. Exhibit Goods

8.1 Only the agreed goods shall be exhibited, and these may only be removed from the place after prior agreement with organising company. Exhibits may only be exchanged after written agreement has been reached with the organising company an hour before start of the daily opening times or an hour after closure.

8.2 The organising company can demand that exhibition goods be removed if these were not included in the agreement for renting the booth, or if the goods prove to be disturbing or dangerous, or incompatible with the goals of the event. If this demand is not met then the organising company is entitled to remove the exhibited goods with the help of the courts with the costs to be borne by the exhibitor.

8.3 Direct sales at the booth are only possible if prior permission has been granted. The prices of goods on sale must be clearly displayed. In particular, the exhibitor shall obtain the relevant authorisations from the responsible local trade and health authorities, and observe their requirements.

8.4 Copyright and any other trade rights relating to the exhibited items shall be ensured by the exhibitor.

## 9. Participation Charges

9.1 The charges for the participation (as net prices) are calculated on the basis of the stand area occupied as follows:

for 6 m<sup>2</sup> booth area: 2.500 € (net)

- 1 table and 2 chairs
- 2 free full delegate registrations
- 1 free wifi access
- all refreshments during the conference (coffee/lunch/welcome reception) for two people
- Logo, contact details and 50 words in conference brochure and on [www.footbridge2017.com](http://www.footbridge2017.com)

(additional m<sup>2</sup>, 400 € (net)/m<sup>2</sup>)

## 10. Value-Added Tax (VAT)

All prices are quoted net, and value-added will be payable at the valid rate where appropriate.

## 11. Conditions of Payment

11.1 On receipt of the confirmation of registration a payment is due of 100 % of the participation charges.

11.2 An invoice covering all additional costs will be drawn up after conclusion of the event, and payment is due immediately on receipt

11.3 It is not permitted to transfer obligation towards the organising company. It is only permissible to offset obligations against counter-demands if these are non-controversial, or have been established in a court of law.

11.4 Any objection against an invoice can only be taken into consideration if it is made in writing to the organising company within 14 days after submission of the invoice.

## 12. Liability, Insurance

The organising company is free from all liability without fault regarding initial shortcomings of the rented object (warranty liability). The organising company accepts liability without limit for all wilful damages and gross negligence regarding key contractual obligations. Otherwise the organising company is free from liability for damages resulting from only slight degrees of negligence on the part of either the organising company itself or of its vicarious agents. The exhibitor is liable in accordance with general rules. We recommend that the exhibitor takes out insurance to cover such liabilities.

# General conditions of participation

for the 6<sup>th</sup> International Footbridge Conference,  
September 6<sup>th</sup>–8<sup>th</sup> 2017, Berlin

## 13. Withdrawal

13.1 The rental charges for the stand are payable in full if the exhibitor withdraws from the contract without citing legally valid ground for doing so, or otherwise fails to take part in the event. If it is possible to find a replacement exhibitor for the stand, then to cover the costs incurred the organising company retains against the initial tenant a claim of 25% of the stand rental charges specified in the invoice. The exhibitor is entitled to demonstrate that such costs were not incurred or not incurred in full. The right is reserved to enforce further-reaching claims.

13.2 The organising company is entitled to withdraw if:

a) The rental payments have not been received in full by the deadlines specified in the conditions of participation and the exhibitor has failed to pay within the specified period after receiving a reminder.

b) The stand has not visibly been occupied in good time, that is at least 24 hours before the official opening.

c) The exhibitor breaches the exhibition rules and continues to do so after being reprimanded.

d) The preconditions for the acceptance of a registered exhibitor no longer exist in that person, or if the organising company becomes aware at some later date of reasons which if known in good time would have justified the refusal of an application to take part. This applies in particular to petitioning for bankruptcy, steps to avoid such a petition, or insolvency. In any such event the exhibitor shall immediately notify the organising company.

In the above-mentioned cases the organising company is entitled to compensation. Subsection 13.1 shall apply by analogy.

## 14. Reservations

14.1 If the organising company is unable to hold the exhibition due to causes for which neither they nor the exhibitors are responsible, then the claims for stand rental payments become invalid. However, the organising company can charge the exhibitor for costs arising from work assigned by the exhibitor, unless the exhibitor is able to prove that results of the work is not of interest to him.

14.2 If, due to force majeure, the organising company is forced to cancel or reduce the duration of the exhibition after its commencement, then the exhibitor has no claim of repayment or reduction of stand rental charges.

## 15. Additional Provisions

The rental contract also includes the organisational, technical, and other regulations sent to the exhibitor before the start of the exhibition. These include among others the technical regulations, the exhibition regulations, the undertaking to obtain necessary local authority permission, GEMA musical performance rights, and trade, police and health authority requirements, and other legal requirements, governing in particular the safety of equipment. The conditions of the service provisions are taken to be agreed upon, specifying the individual services as obligatory within the context of the exhibition.

## 16. Data Protection

Personal data relating to our business associates will be stored and processed under the terms of sections 28 and 29 of the German Federal Data Protection Law as appropriate within the terms of the contractual relationship.

## 17. Concluding Provisions

17.1 Agreements that deviate from these conditions or from the regulations must be made in writing. Facsimile signatures are acceptable.

17.2 Claims of the exhibitor against the organising company shall lapse 6 months after ending of the event.

17.3 The mutual duties and obligations contained in and arising from this contract are subject to the legal procedures of the Federal Republic of Germany.

17.4 The place of performance is Berlin-Charlottenburg. This applies also to the place of jurisdiction if the exhibitor is an independent entrepreneur or legal entity under public law, or has no general place of jurisdiction in Germany.

17.5 Should specific provisions of these conditions of participation become ineffective, then this is no way impedes the validity of the other provisions. The ineffective provisions will be amended in order to achieve the intended goals.

TUBS GmbH  
TU Berlin ScienceMarketing  
September, 2016